

ID Number: _____
Date Received _____
Received By _____

ARCHITECTURAL REQUEST FORM
C/o CAM
P.O. Box 220267
Charlotte N.C. 28222
704-531-6822

CREEKVIEW/PIERPOINT HOMEOWNERS ASSOCIATION

Please complete this form in its entirety and submit it to CAM for consideration at the next Architectural meeting.

Property Owner's Name _____ Request date: _____
Property Address _____ Lot#: _____
Home Phone: _____ Work Phone: _____ Completion Date: _____

Do you hereby agree to replace and/or repair, at your sole expense, any damages to common areas, personal residence areas, including grass, walking areas, Trees, buildings, roads, etc. as a result of your making above modifications? _____

Upon transfer of ownership of subject property, do you agree to inform the new owner of any Maintenance agreements that have been set up, prior to the transfer? _____

PROPERTY OWNER'S SIGNATURE

DATE

1. Narrative description of the proposed home and/ or landscape improvement change, or addition. Cite material and color(s), to be used including similarity to existing structures as appropriate. Use a separate sheet of paper if necessary.

2. In the case of an addition or alteration to the exterior of your property, please indicate sizes, Heights, description of materials, etc. Attached a copy of your plot plan and indicate the location of the proposed exterior design change on your lot in relation to the house and other existing structures. Also attach any sketches, specifications, professionally prepared and sealed plans, pictures, paint charts, or any other information that will assist in reviewing the application.

A. "Top Down View" should be drawn showing the location of the item(s) to be placed.

B. Dimensions: _____

C. Materials: _____

D. COLOR: _____

3. A permit and inspection by the Town may be needed.
4. When the committee reviews this request, your neighbors have a right to comment and present Views about your requested improvements. Please obtain signatures from all property owners Having common lot lines with your property, and all property owners who would reasonably view The improvements from their property.

I acknowledge that the requesting property owner has shown (me/us) the details of the proposed Improvements described on this form and that (my/our) signature represents only (my/our) Awareness of the request. I understand that (I/we) may make verbal or written comments Directly to the Architectural Review Committee.

NAME	SIGNATURE	ADDRESS	LOT NO.
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5. Should the Architectural Review Committee deny your request, you may appeal to CAM, So that it can be reviewed by the Board at their next scheduled meeting.

 ARCHITECTURAL COMMITTEE: Approved _____ Conditional Approval _____
 Disapproval _____

COMMENTS: _____

Signed: _____ (For the Architectural Committee)

Date: _____